

# Your Exam Content Outline

The following outline describes the content of one of the Connecticut insurance examinations. The outlines are the basis of the examinations. The examination will contain questions on the subjects contained in the outline. The percentages indicate the relative weights assigned to each part of the examination. For example, 10 percent means that 6 questions will be drawn from the section on a 60-question exam, 10 will be drawn on a 100-question exam and 15 will be drawn on a 150-question exam.

## Connecticut Casualty Adjuster's Examination for All Lines Insurance Series 18-09

100 questions – Two-hour time limit

### 1.0 Insurance Regulation 6%

#### 1.1 Licensing requirements (38a-792; Reg 38a-792-1)

- Qualifications (38a-769, 792)
- Process (38a-769, 792)
- Impersonation (38a-773)
- Maintenance and duration
  - Term of license (38a-792(a))
  - Renewal (38a-792(a))
  - Change in name or address (38a-771(a))
  - Reporting of actions (38a-771(b))
- Disciplinary actions
  - Cease and desist order (38a-817)
  - Hearings (38a-16, 817, 818)
  - Suspensions, revocations, refusal to issue or renew, fines (38a-2, 774, 792(c), 817(b, e))

#### 1.2 State and federal regulation

- Commissioner's general duties and powers (38a-8, 10)
- Unfair and prohibited practices
  - Misrepresentation (38a-816(1), (8))
  - Defamation of insurer (38a-816(3))
  - Complaint handling (38a-816(7))
- Unfair claims settlement practices (38a-816(6))
- Binders (38a-322)
- Cancellations (38a-307)
- Renewal/nonrenewal (38a-323)
- Statute of limitations (RL 52-577, 577a, 584)
- Connecticut Insurance Information and Privacy Protection Act (38a-975–999a)
- Connecticut Insurance Guaranty Association Act (38a-836–853)
- Legal action against insurer (38a-290, 307)
- Appraisal (38a-307)

### 2.0 Insurance Basics 15%

#### 2.1 Insurers

- Admitted
- Nonadmitted
- Stock
- Mutual
- Reciprocals

#### 2.2 Contract basics

- Elements of a legal contract
  - Offer and acceptance
  - Consideration
  - Competent parties
  - Legal purpose
- Distinct characteristics of an insurance contract
  - Contract of adhesion
  - Aleatory contract
  - Personal contract
  - Unilateral contract
  - Conditional contract
- Legal interpretations affecting contracts
  - Ambiguities in a contract of adhesion
  - Reasonable expectations
  - Indemnity
  - Utmost good faith
  - Representations/misrepresentations
  - Warranties
  - Concealment
  - Fraud
  - Waiver and estoppel

#### 2.3 Insurance principles and concepts

- Insurable interest
- Hazards
  - Physical
  - Moral
  - Morale
- Negligence
  - Elements of a negligent act
  - Defenses against negligence
- Damages
  - Compensatory — special versus general
  - Punitive
- Absolute liability
- Strict liability
- Vicarious liability

#### 2.4 Policy structure

- Declarations
- Definitions
- Insuring agreement or clause
- Additional/supplementary coverage
- Conditions
- Exclusions
- Endorsements

#### 2.5 Common policy provisions

- Insureds — named, first named, additional
- Policy period

- Policy territory
- Cancellation and nonrenewal
- Deductibles
- Other insurance
  - Nonconcurrency
  - Primary and excess
  - Pro rata
  - Contribution by equal shares
- Limits of liability
  - Per occurrence (accident)
  - Per person
  - Aggregate — general versus products — completed operations
  - Split
  - Combined single
- Assignment
- Insurer provisions
  - Liberalization
  - Duty to defend

### 3.0 Adjusting Losses 24%

#### 3.1 Role of the adjuster

- Duties and responsibilities
- Staff and independent adjuster versus public adjuster
- Relationship to the legal profession

#### 3.2 Claim reporting

- Claim investigation
- Claim file documentation of events
- Types of records
  - Initial or first field
  - Interim or status
  - Full formal

#### 3.3 Liability losses

- Investigation procedures
  - Verify coverage
  - Determine liability
- Gathering evidence
  - Physical evidence
  - Witness statements
- Determining value of intangible damages

#### 3.4 Coverage problems

- Dealing with coverage disputes
  - Reservation of rights letter
  - Nonwaiver agreement

#### 3.5 Claims adjustment procedures

- Settlement procedures
  - Advance payments
  - Draft authority
  - Execution of releases
- Subrogation procedures
- Alternative dispute resolution
  - Appraisal
  - Arbitration
  - Competitive estimates
  - Mediation
  - Negotiation

### 4.0 Homeowners ('00) Policy 13%

#### 4.1 Coverage forms

- HO-2 through HO-6

#### 4.2 Definitions

#### 4.3 Section II — Liability coverages

- Coverage E — Personal liability
- Coverage F — Medical payments to others
- Additional coverages

#### 4.4 Exclusions

#### 4.5 Conditions

#### 4.6 Selected endorsements

- Special provisions — Connecticut (HO 01 06)
- Permitted incidental occupancies — residence premises (HO 04 42)
- Limited fungi, wet or dry rot, or bacteria coverage — Connecticut (HO 04 74, HO 04 75, HO 04 76)
- Home day care (HO 04 97)
- Business pursuits (HO 24 71)
- Watercraft (HO 24 75)
- Personal injury — Connecticut (HO 24 79)

### 5.0 Auto Insurance 15%

#### 5.1 Laws

- Connecticut Motor Vehicle Financial Responsibility Law
  - Required limits of liability (RL 14-112(a))
  - Required proof of insurance (RL 14-112(b))
- Connecticut Automobile Insurance Assigned Risk Plan (38a-329)
- Uninsured/underinsured motorist (38a-336)
  - Definitions
  - Bodily injury
  - UM/UIM reduction
  - Required limits (Reg 38a-334–6(d))
  - Conversion coverage (38a-336a)
- Aftermarket parts regulation (38a-355)
- Constructive total loss (38a-353)
- Arbitration (Reg 38a-10-1–4)

#### 5.2 Personal ('05) auto policy

- Definitions
- Liability coverage
  - Bodily injury and property damage
  - Supplementary payments
  - Exclusions
- Medical payments coverage
- Uninsured motorists coverage
- Coverage for damage to your auto
  - Collision
  - Other than collision
  - Deductibles
  - Transportation expenses
  - Exclusions
- Duties after an accident or loss
- General provisions
- Selected endorsements
  - Amendment of policy provisions — Connecticut (PP 01 54)
  - Towing and labor costs (PP 03 03)

Extended non-owned coverage — vehicles furnished or available for regular use (PP 03 06)  
Miscellaneous type vehicle (PP 03 23)  
Joint ownership coverage — Connecticut (PP 13 45)

### 5.3 Commercial auto ('01)

Commercial auto coverage forms  
Business auto  
Garage  
Business auto physical damage  
Coverage form sections  
Covered autos  
Liability coverage  
Garagekeepers coverage  
Physical damage coverage  
Exclusions  
Conditions  
Definitions

## 6.0 Commercial Package Policy (CPP) 10%

### 6.1 Components of a commercial policy

Common policy declarations  
Common policy conditions  
Interline endorsements  
One or more coverage parts

### 6.2 Commercial general liability ('07)

Commercial general liability coverage forms  
Bodily injury and property damage liability  
Personal and advertising injury liability  
Medical payments  
Exclusions  
Supplementary payments  
Who is an insured  
Limits of insurance  
Conditions  
Definitions  
Occurrence versus claims-made  
Claims-made features (Connecticut minimum standards) (Reg 38a-327-1-6)  
Trigger  
Retroactive date  
Extended reporting periods  
Claim information  
Premises and operations  
Products and completed operations  
Insured contract  
Owners and contractors protective liability coverage form (CG 00 09)

### 6.3 Commercial crime ('06)

General definitions  
Burglary  
Theft  
Robbery  
Crime coverage forms  
Commercial crime coverage forms (discovery/loss sustained)  
Coverages  
Employee theft

Forgery or alteration  
Inside the premises — theft of money and securities  
Inside the premises — robbery or safe burglary of other property  
Outside the premises  
Computer fraud  
Funds transfer fraud  
Money orders and counterfeit money  
Other crime coverages  
Extortion — commercial entities (CR 04 03)  
Lessees of safe deposit boxes (CR 04 09)  
Securities deposited with others (CR 04 10)  
Guests' property (CR 04 11)  
Safe depository (CR 04 12)

## 7.0 Businessowners ('06) Policy 5%

### 7.1 Characteristics and purpose

### 7.2 Businessowners Section II — Liability

Coverages  
Exclusions  
Who is an insured  
Limits of insurance  
General conditions  
Definitions

### 7.3 Businessowners Section III — Common Policy Conditions

### 7.4 Selected endorsements

Hired auto and non-owned auto liability (BP 04 04)

## 8.0 Workers Compensation Insurance 10%

### 8.1 Workers compensation laws

Types of laws  
Monopolistic versus competitive  
Compulsory versus elective  
Connecticut Workers Compensation Law (Title 31 Chapter 568)  
Exclusive remedy (RL 31-284(a), 293a)  
Employment covered (required, voluntary) (RL 31-275(9), (10))  
Covered injuries (RL 31-275(1), (16), 284(a), 294c, 295)  
Occupational disease (RL 31-275(15))  
Benefits provided (RL 31-275(12), 283a, 295, 306, 306b, 307, 308, 308a)  
Subrogation (RL 31-293)  
Bars to recovery (RL 31-284(a))  
Average weekly wage (RL 31-309, 310)  
Notice of injury and claim (RL 31-294b, 294c)  
Medical examination (RL 31-294d, 294e, 294f, 312)  
Managed care (RL 31-279)  
Compensation agreements and disputed claims (RL 31-284c, 296-298)  
Second injury fund (RL 31-349-355b)  
Federal workers compensation laws  
Federal Employers Liability Act (FELA) (45 USC 51-60)

U.S. Longshore and Harbor Workers  
Compensation Act (33 USC 904)  
The Jones Act (46 USC 688)

## **8.2 Workers compensation and employers liability insurance policy**

General section

Part One — Workers compensation insurance

Part Two — Employers liability insurance

Part Three — Other states insurance

Part Four — Your duties if injury occurs

Part Five — Premium

Part Six — Conditions

Selected endorsements

Voluntary compensation

Foreign coverage endorsement

## **9.0 Other Coverages 2%**

### **9.1 Umbrella/excess liability policies**

Personal (DL 98 01)

Commercial (CU 00 01)

### **9.2 Specialty liability insurance**

Professional liability

Errors and omissions

Directors and officers liability

Fiduciary liability

Liquor liability

Employment practices liability